

Fiscal Year 2018-2019 Budget Presentation



APRIL 17, 2018



2018/19 Budget Process



- ✓ Overview the proposed budget for:
 - ✓ Budget Process
 - ✓ Revenue Highlights
 - ✓ Global Expenditures
 - ✓ General Fund
 - ✓ Capital Projects Fund
 - ✓ Motor Fuel Tax Fund
 - ✓ Hotel Tax Fund
 - ✓ Water and Sewer Fund
 - ✓ Water and Sewer Capital Fund
 - ✓ Future Schedule
 - ✓ Questions



2018/19 Budget Process



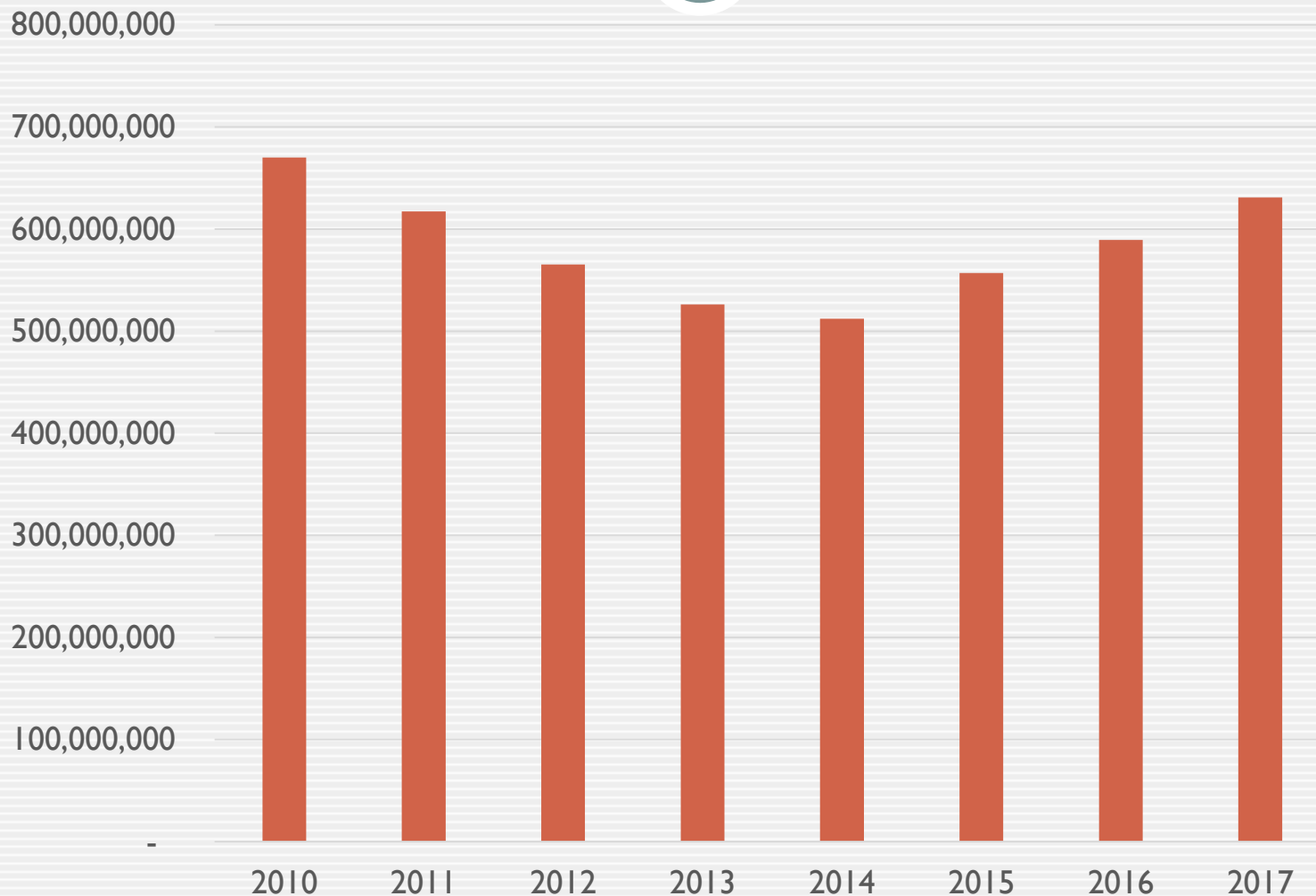
- ✓ Departments submit budget requests
- ✓ Board workshops to discuss capital priorities and compensation
- ✓ Several internal budget meetings are held to review the requests and prepare recommended budget
- ✓ Recommended budget is submitted to Village Board for consideration
- ✓ Village Board makes final budget decisions
- ✓ Appropriation Ordinance is prepared

Revenue Highlights



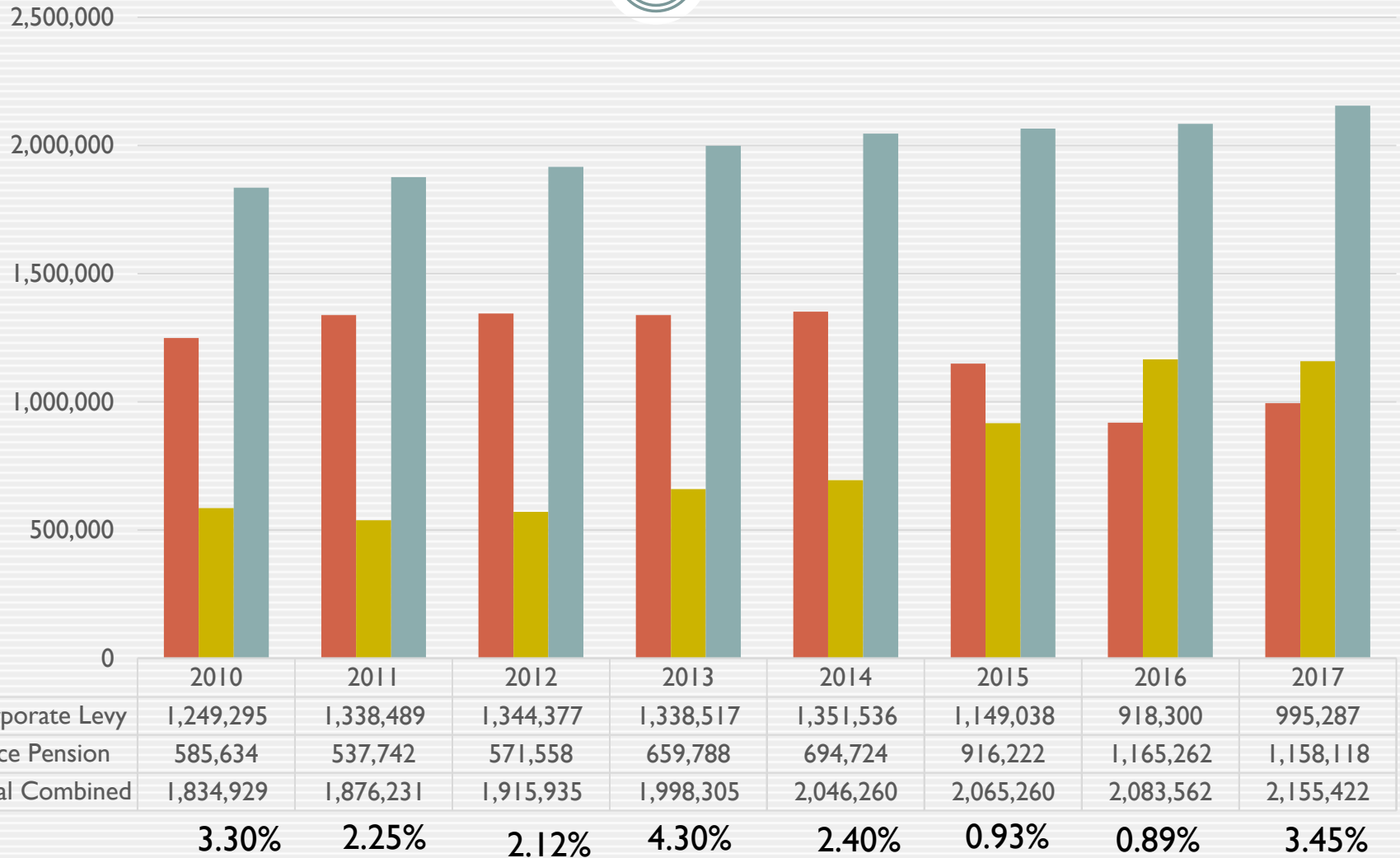


Equalized Assessed Values 2010 - 2017





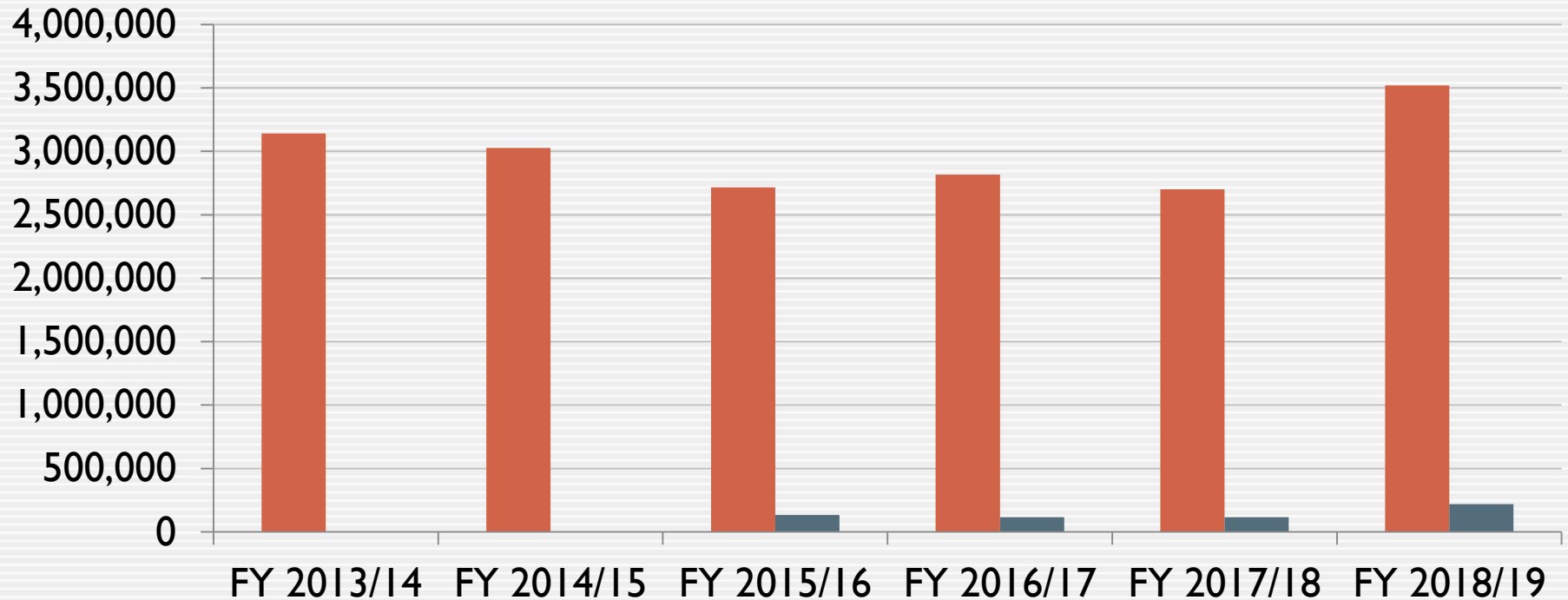
Property Tax Extended Levies 2010 - 2017





General Fund

Sales Tax Revenues & Rebate



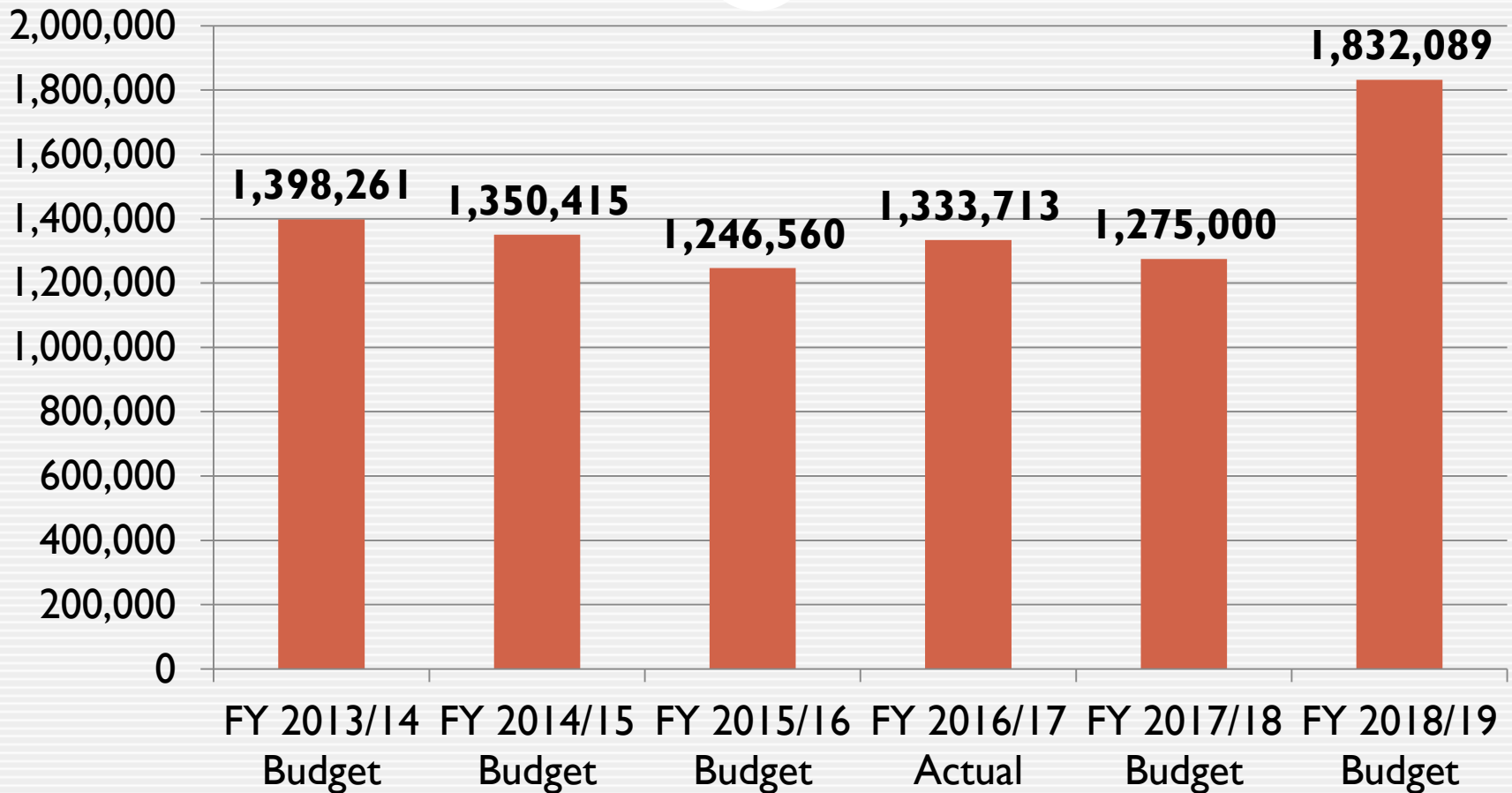
	Budget	Budget	Actual	Actual	Budget	Budget
State Sales Tax	3,176,075	3,140,695	3,026,180	2,715,614	2,710,000	3,519,734
Sales Tax Rebate	-0-	-0-	-0-	132,506	116,753	220,000

✓ **Estimate for FY 2018/19 - \$3,519,734**



Capital Projects Fund

Non Home Rule Sales Tax Revenue

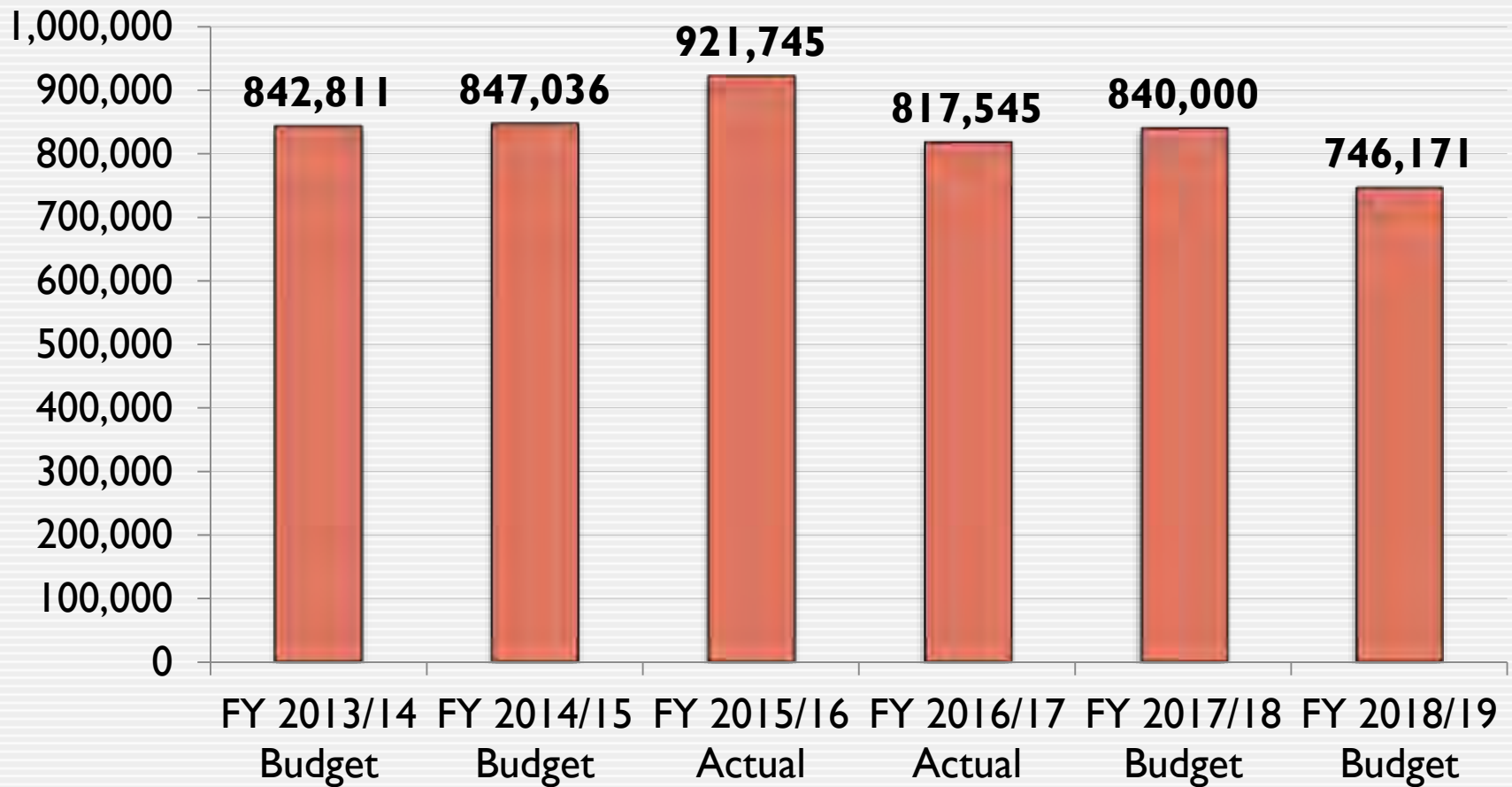


✓ **Estimate for FY 2018/19 - \$1,832.089**



General Fund Revenues

State Shared Income Tax

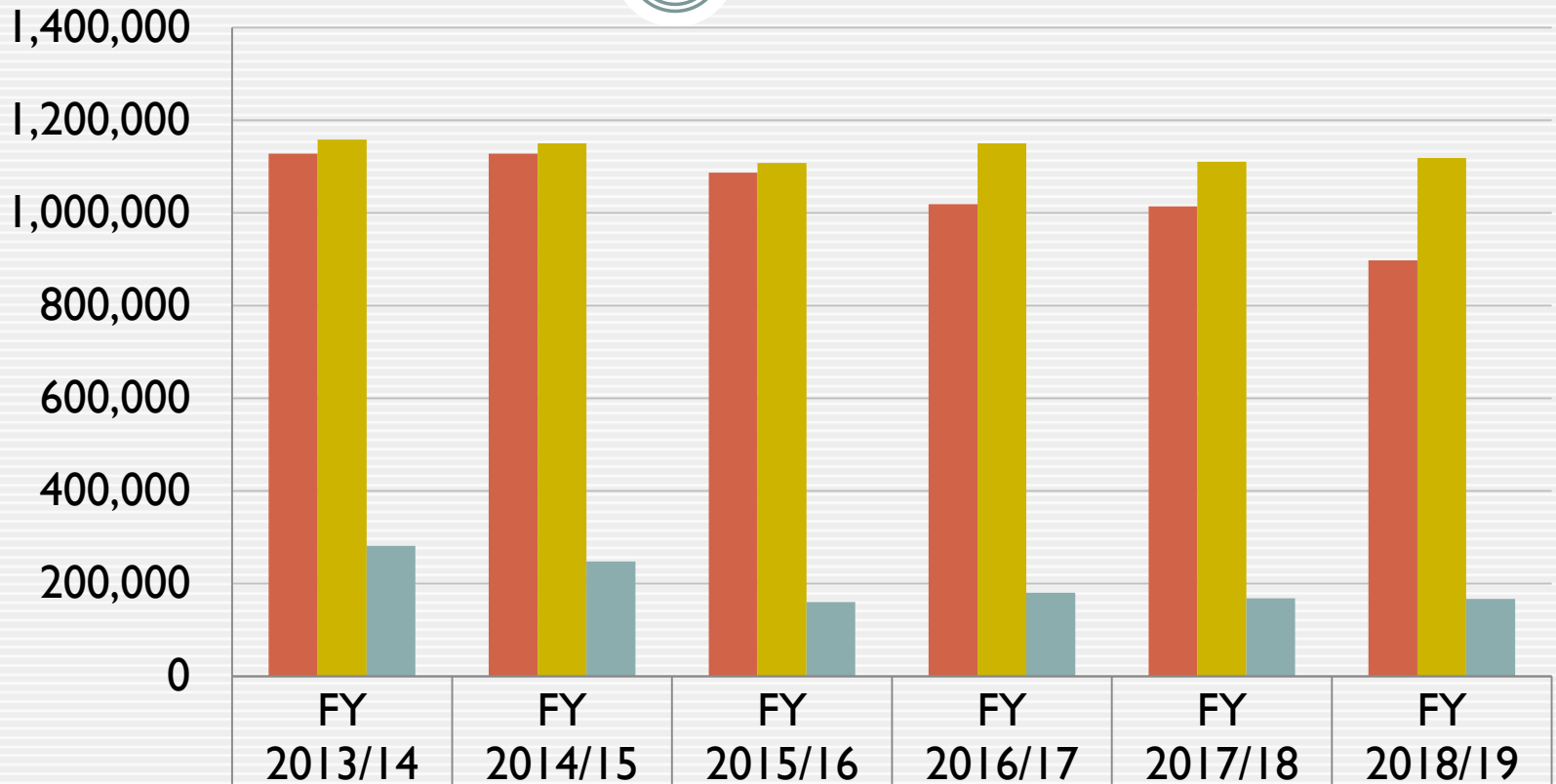


✓ **Estimate for FY 2018/19 - \$746,171**



General Fund Revenues

Utility Taxes



■ Telecommunications

■ Electricity

■ Natural Gas

1,127,780

1,127,418

1,086,761

1,018,416

1,014,000

897,117

1,158,073

1,149,858

1,107,480

1,149,934

1,110,000

1,117,956

281,453

247,341

160,194

180,000

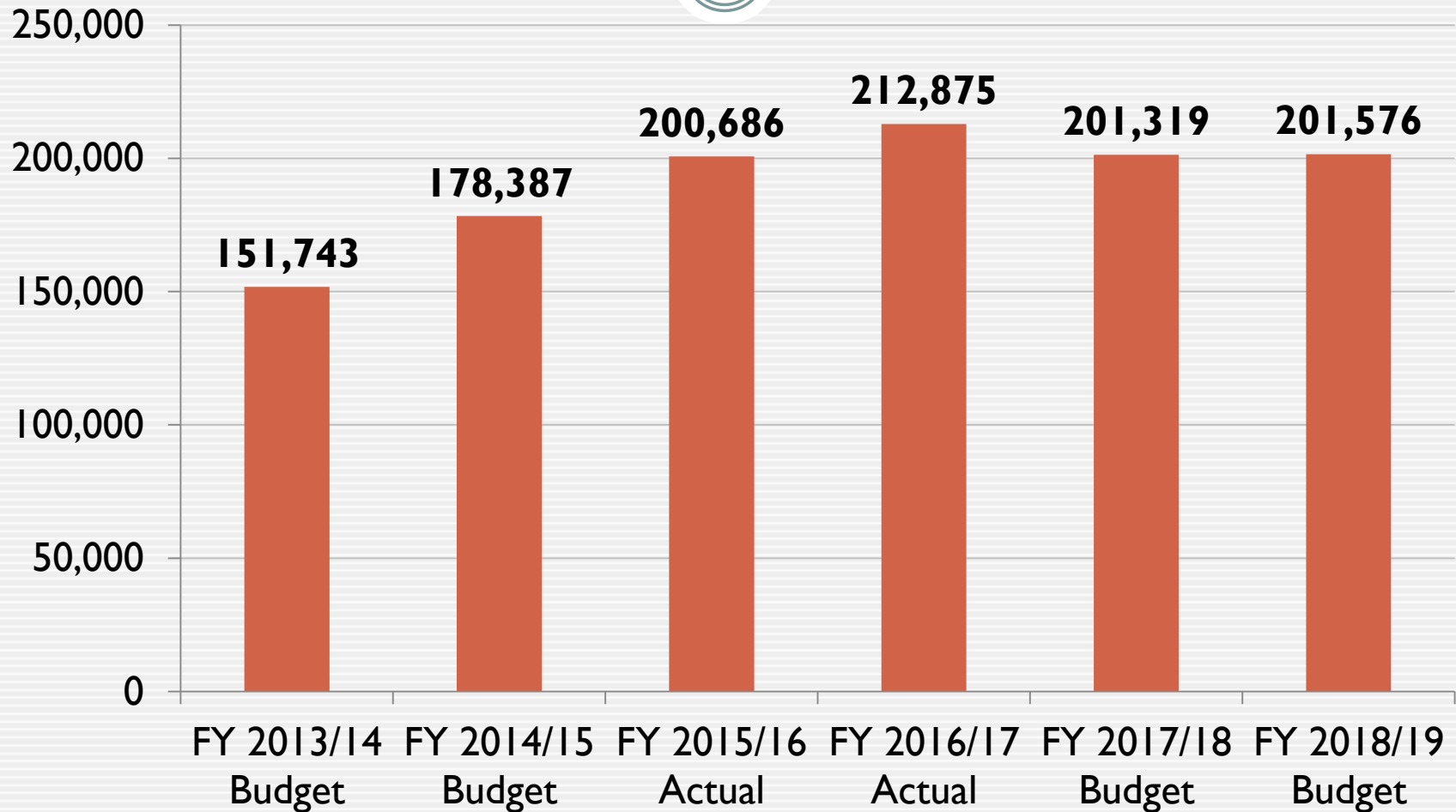
168,000

167,052



General Fund Revenues

Local Use Tax

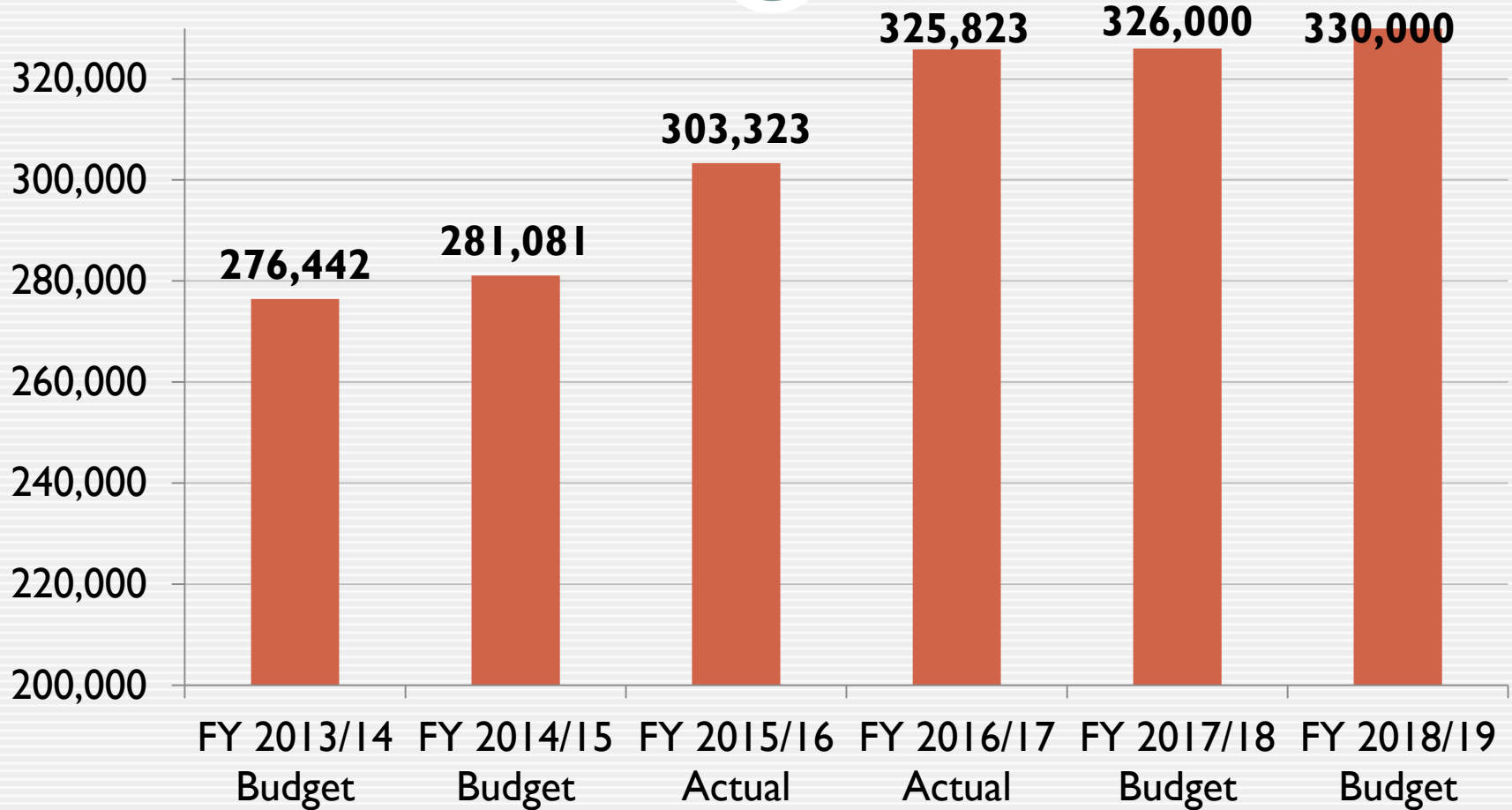


✓ Estimate for FY 2018/19 - \$201,576



General Fund Revenues

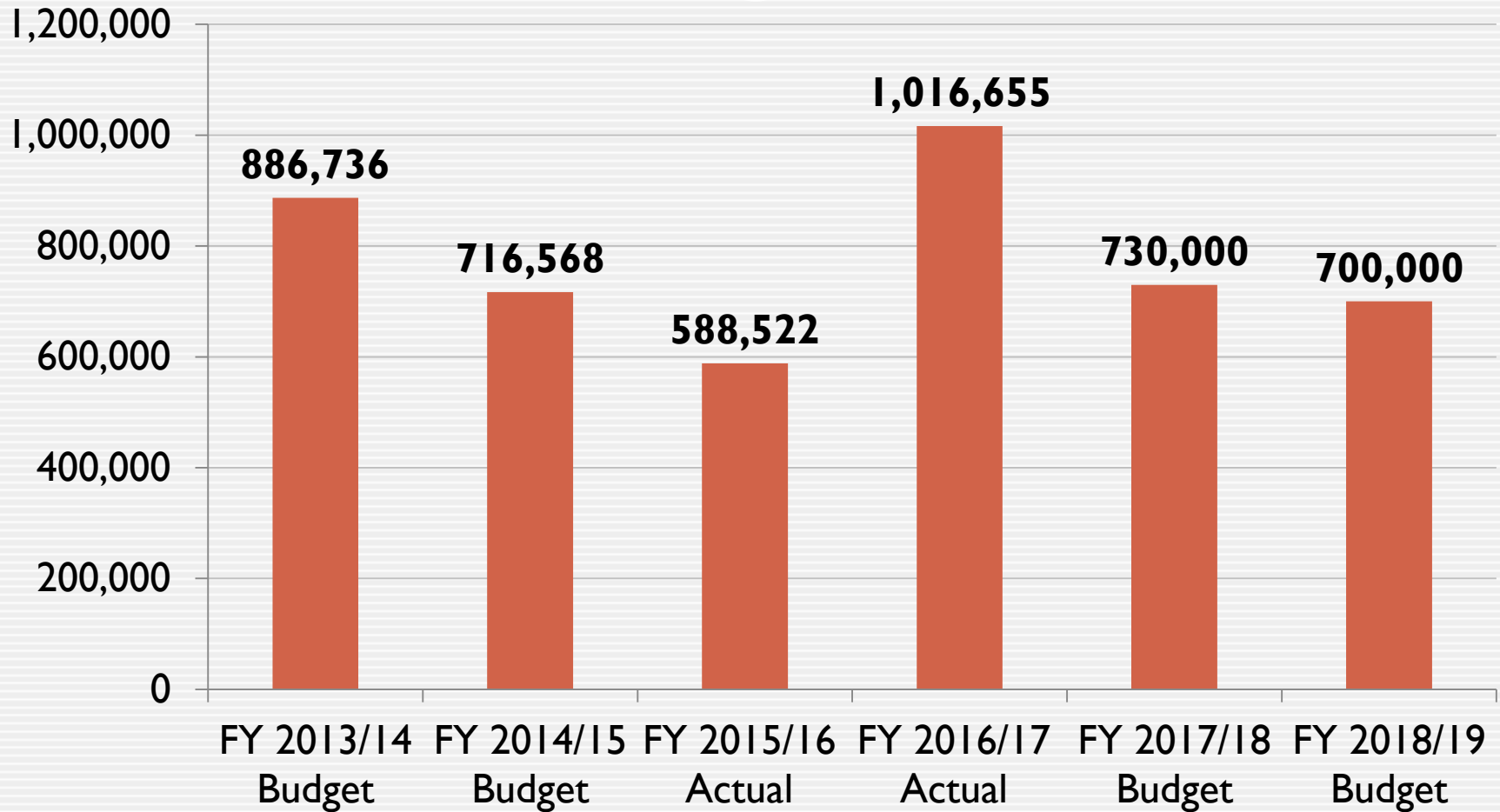
Food & Beverage Taxes



✓ Estimate for FY 2018/19 - \$330,000



General Fund Revenues Building Permits



✓ Estimate for FY 2017/18 - \$700,000

Global Expenditure Highlights





2018/19

Global Expenditure Highlights



PERSONNEL

- ✓ Non-union Annual Salary Increase Placeholder 1.75%
 - ✓ Additional \$40,000 Budgeted for Merit Adjustments & Bonuses
- ✓ FOP Patrol and Sergeants Union Salary Increase 2.50%
- ✓ Local 150 Salary Placeholder 2.5%



2018/19

Global Expenditure Highlights



PERSONNEL

- ✓ Insurance Premiums
 - ✓ PPO 6.6% ,
 - ✓ HMO 2.5%
 - ✓ Dental -4.4%
 - ✓ Life Insurance, Accidental Death & Disability 4.5%
- ✓ HRA Contributions Estimated Using historical trends and risk exposure of retirees vs. employees

OTHER

- ✓ Worker's Compensation Insurance remained consistent with prior year
 - ✓ Adjusted classifications of employees
 - ✓ Accounted for employee reductions

General Fund Highlights





2018/19 General Fund Expenditure Highlights



ADMINISTRATION

- ✓ Legal fees consistent with prior year
- ✓ Elimination of Finance Director and PT Accounting staff positions.
- ✓ Accounting consulting line item increase to cover Finance Director and Accounting responsibilities.
 - ✓ Split between General Fund, Hotel Tax, Water and Sewer



2018/19 General Fund Expenditure Highlights



ADMINISTRATION

- ✓ Decrease in liability insurance – 12%
- ✓ Increased budget for employee recognition from \$1,000 to \$5,000.
- ✓ Overall decrease of 12%



2018/19 General Fund Expenditure Highlights



PUBLIC WORKS

- ✓ Reduction of one Cat. 4 General Services Operator
- ✓ Addition of 2 part-time Operators
- ✓ Increased budgets for Removal of Spoils and Fleet Supplies to match expenditure experience.



2018/19 General Fund Expenditure Highlights



PUBLIC WORKS

- ✓ Increase in budget for Storm Sewer Maintenance to contract with county for Vactor services - \$25,000
- ✓ Increased budget for Snow Removal Services by \$75K to account for reduction in staff
- ✓ Overall increase of 2%



2018/19 General Fund Expenditure Highlights



NATURE CENTER

Operating Expenditure Budget	\$149,997
Hotel Tax Fund Contribution	148,647
Other Revenues	1,350
Net General Fund Impact	\$-0-

✓ Capital Budgeted in Fund 06



2018/19 General Fund Expenditure Highlights



COMMUNITY DEVELOPMENT

- ✓ Realigned Conferences, Training and Local Meetings Budgets, and reduced expenditures by 20%
- ✓ Budgeted \$20,000 in Planning as CMAP grant match for sub-area planning
- ✓ No changes in staffing allocations at this time
- ✓ Overall budget decrease of 1%



2018/19 General Fund Expenditure Highlights



POLICE

- ✓ Includes 100% of the Annual Pension Contribution per Actuary
- ✓ Adds one additional officer - total of 23 sworn officers
 - ✓ Expecting 2 retirements in FY2019
- ✓ Addition of Elderly Services Unit Budget to fund an Elderly Services Academy.



2018/19 General Fund Expenditure Highlights



POLICE

- ✓ Replacement of Tasers
- ✓ Replacement of Analog Security Cameras
- ✓ Replacement of DUI Testing Supplies
- ✓ Overall budget increase of 3%



2018/19 General Fund Expenditure Highlights



LEGISLATIVE

- ✓ Transfer remaining Planning Commission, Historical Commission to Legislative
- ✓ Comed Power Line Consortium \$5,000
- ✓ Suburban O'hare Noise Commision \$20,000
- ✓ Overall budget increase of 3%



2018/19 General Fund Expenditure Highlights



INFORMATION TECHNOLOGY

- ✓ Increase in support agreements for existing hardware and software maintenance – 25%
- ✓ Planning for new Enterprise Resource Planning System - \$25,000
- ✓ Overall budget increase 14%



General Fund Summary



General Fund	Change in Fund Balance
Operating Revenues	\$11,344,899
Operating Expenses	11,055,321
Net Operating Income (Deficit)	289,578
Transfer In	148,647
Transfer (Out)	-0-
Net Change in Fund Balance	438,225
Net Position	10,757,654

Capital Projects Fund Highlights





2018/19 Capital Improvement Fund Expenditure Highlights



ROADWAYS

- ✓ Bloomingdale Road Reconstruction Engineering - \$140,000
- ✓ Arlington Heights Road Reconstruction Engineering - \$60,000
- ✓ Park/Pierce/Devon Intersection Improvements - \$80,000
- ✓ Annual Street Resurfacing - \$348,500



2018/19 Capital Improvement Fund Expenditure Highlights



PEDESTRIAN & BIKEWAYS

- ✓ Annual Sidewalk Maintenance - \$118,000
- ✓ Bike/Pedestrian Paths EOWA Corridor Engineering - \$50,000
- ✓ Nature Center Boardwalk Path - \$160,000 (H/M Funds)



2018/19 Capital Improvement Fund Expenditure Highlights



STORM WATER

- ✓ Completion of North Side Drainage Study – \$10,000
- ✓ CMD storm sewer rehab - \$30,000 (SSA funds)

FINAL PAYOUTS

- ✓ EOWA final payments - \$354,000
- ✓ Maple Street final payment - \$20,000



2018/19 Capital Improvement Fund Expenditure Highlights



FACILITIES

- ✓ Rehabilitation of Village Hall Exterior Entry - \$80,750
- ✓ Village Hall Furniture - \$5,000
- ✓ Metra Station Improvements \$50,000



2018/19 Capital Improvement Fund Expenditure Highlights



FLEET REPLACEMENT

- ✓ Total - \$180,000
- ✓ 3 Squads, plus up-fitting
- ✓ Up fit of donated Subaru
- ✓ Reconstruction of 1 ton dump (body and hydraulics)
- ✓ Replace PW 2003 Ford Explorer #59 (over 100,000 mile)



2018/19 Capital Improvement Fund Expenditure Highlights



TECHNOLOGY

- ✓ Replace MS Exchange Platform – \$58,500
- ✓ Replace aging data servers – \$36,000
- ✓ PW SCADA System Network Improvements – \$9,600
- ✓ Replace gas pumping software - \$15,000

Total Fund Expenses – 2% Increase



Capital Projects Fund Summary



General Fund	Change in Fund Balance
Operating Revenues	\$2,097,589
Operating Expenses	1,880,350
Net Operating Income (Deficit)	217,239
Transfer In	160,000
Transfer (Out)	-0-
Net Change in Fund Balance	377,239
Net Position	1,015,041

Motor Fuel Tax Fund Highlights





2018/19 Motor Fuel Tax Fund Expenditure Highlights



- ✓ No new expenditures
- ✓ Carryover for Safe Routes to Schools Invoicing
- ✓ Roll over fund balance for construction of Bloomingdale Rd
- ✓ Reduce engineering and administration expenses per project



Motor Fuel Fund Summary



General Fund	Change in Fund Balance
Operating Revenues	\$226,112
Operating Expenses	113,200
Net Operating Income (Deficit)	112,912
Transfer In	-0-
Transfer (Out)	-0-
Net Change in Fund Balance	112,912
Net Position	698,439

Hotel Tax Fund Highlights





2018/19 Hotel Tax Fund Expenditure Highlights



- ✓ Branding Consultant – \$49,000
- ✓ Marketing Materials – \$27,250
- ✓ 4th of July Increase – \$8,200
- ✓ Hotel Marketing Grant Program - \$125,000
- ✓ Transfer for Nature Path - \$160,000
- ✓ Transfer for Nature Center - \$149,997
- ✓ Itasca Fest Budget Increase Request - \$8,700

Total Fund Expenses – 3% Decrease



Hotel Tax Fund Summary



General Fund	Change in Fund Balance
Operating Revenues	\$1,254,645
Operating Expenses	1,433,803
Net Operating Income (Deficit)	(179,158)
Transfer In	-0-
Transfer (Out)	(308,647)
Net Change in Fund Balance	(487,805)
Net Position	2,029,347

Water & Sewer Operations Fund Highlights





2018/19 Water & Sewer Operations Fund Highlights



- ✓ Water revenues increase by 9%
- ✓ Water expenses increase by 3%
- ✓ Sewer revenues increase by 10%
- ✓ Sewer expenses increase by 4%
- ✓ Overall budget increase by 4%
- ✓ Transfer to WWS Capital = \$1,300,000



2018/19 Water & Sewer Operations Expenditure Highlights



- ✓ Equipment rental increased to accommodate bypass pump testing.
- ✓ Support and maintenance costs for existing software increased.
- ✓ Building security improvement funding moved to WS Capital.
- ✓ Increase to fund USEPA mandated Local Limits Study for Industrial Pre-Treatment = \$60K
- ✓ Decrease in funding for SCADA hardware and software maintenance due to budgeted capital improvements = \$60K



Water Sewer Fund Summary



General Fund	Change in Fund Balance
Operating Revenues	\$10,582,958
Operating Expenses	10,545,247
Net Operating Income (Deficit)	37,711
Transfer In	-0-
Transfer (Out)	1,300,000
Net Change in Fund Balance	(2,217,289)
Net Position	7,237,552

Water & Sewer Capital Fund Highlights





2018/19 Water & Sewer Capital Expenditure Highlights



WATER

- ✓ Ardmore Tank Rehabilitation - \$595,000
- ✓ Water Main Design & Construction - \$80,000



2018/19 Water & Sewer Capital Expenditure Highlights



SEWER – WWTP REMEDIATION

- ✓ WWTP Construction Remediation - \$4,450,000
- ✓ Repair of main chemical feed line - \$20,000
- ✓ SBR Decanter replacement - \$136,000



2018/19 Water & Sewer Capital Expenditure Highlights



SEWER

- ✓ SBR diffuser membrane replacement - \$50,000
- ✓ Holiday Inn Lift Station - \$890,000
- ✓ Lift Station Assessment - \$25,000
- ✓ SS Inspection, Lining, Rehab - \$175,000
- ✓ 290 Main Truck Lining - \$98,800



2018/19 Water & Sewer Capital Expenditure Highlights



SEWER

- ✓ Data server replacement - \$24,000
- ✓ SBR SCADA Programmable Logic Controller replacement - \$55,000
- ✓ Upgrade SCADA network server - \$16,000



Water Sewer Capital Fund Summary



General Fund	Change in Fund Balance
Operating Revenues	\$6,020,000
Operating Expenses	6,644,800
Net Operating Income (Deficit)	(624,800)
Transfer In	1,300,000
Transfer (Out)	-0-
Net Change in Fund Balance	675,200



What's Next?



- ✓ April 24 - Finance Committee Workshop #4 – 6 p.m.
- ✓ April 26 - Finance Committee Workshop #5 – 6 p.m.
- ✓ May 1 – COW considers the Draft Budget Ordinance
- ✓ May 15 – VB Approves the Budget Ordinance
- ✓ June 19 – COW Considers Appropriation Ordinance
- ✓ July 12 – VB Approves Appropriation Ordinance

QUESTIONS?

